



## NOTICE

### **SUBJECT: REGARDING COLLEGE OPENING - OFFLINE CLASSES COMMENCE TO START FROM 15.02.2021.**

Kind Attention of Students (First year) and Parents, this is to inform you all that Offline classes will commence from **15.02.2021**. As per the latest circular from the state government it was informed that schools and colleges can be opened. Based on the circular it was decided to open the college from **15.02.2021** (Only for first year students) as per the government order.

All the students are required to report the college campus (School of Aeronautics-Neemrana or Delhi, corporate office for the convenience point of view) on 15.02.2021 Monday 09.00 AM.

**15.02.2021- Monday-from 09.30 AM** onwards Physical Admission process (Submission of original documents, Hostel Room allotment) etc. will start.

Students are required to submit following original documents at the time of admission.

#### **List of Original Documents:**

1. Semester Fees Receipt
2. X<sup>th</sup> Mark sheets & Certificate
3. XII<sup>th</sup> Mark sheet & Certificate
4. Medical Certificate (as per RTU/BTU) / Vaccination Record
5. Medical Certificate (DGCA) / Vaccination Record
6. Migration Certificate.
7. Character Certificate.
8. Transfer Certificate (DEO signature if not from Rajasthan state).
9. Anti-ragging Affidavit by student and parents.
10. 10 Photographs of Students.
11. One photograph of parents.
12. Domicile certificate if any, especially for Rajasthan students.
13. Caste Certificate (for SC/ST/OBC)

**On or before the 15.02.2021 all the students are required to pay their semester fees.** (For further information regarding fees details kindly refer the fees agreement issued during the online admission). For hostel students it is mandatory to pay the fees either quarterly, half yearly or on yearly basis only along with hostel admission fee. Other fee like uniform etc. are also payable.

**16.02.2021 - Tuesday 06.00 PM** onwards, first year Induction/orientation program. The detailed schedule of classes will be intimated to the students on 16.02.2021 during induction program.

The students are instructed to strictly follow the SOP/Guidelines of the college/university/government during their stay inside the college campus. All the students of first year and their parents are kindly intimated to prepare themselves and their kids for the offline classes.

The students are strictly instructed to follow the instructions given below:

1. All the students are requested to carry the COVID-19 Test Report.
2. Students must give the undertaking from the Parents as per the Government Instructions.
3. Face mask, Face shield and hand sanitizer are mandatory to be used inside the campus. If students are not wearing face Mask, Face Shield they will not be permitted for the classes, immediately they will be sent out of the campus.
4. The students must maintain Social Distancing inside the campus, so the group movement of students (even two students) is restricted inside the campus; only individual student movement is permitted. The defaulters will not be permitted to enter the college premises.
5. Students are supposed to be dressed in formals during classes. Students are advised to carry trouser and shirts. Girls are required to dress in formals only. Boys are advised to be clean shave, can keep mustache.
6. For the hostel students, students will be given two bed sheets and pillow cover. They must carry their own blankets etc.

***\*Note: Students are instructed to take their own good configured Laptop.***

All the Best, With Warm regards.



**Dr. C. C. Ashoka**  
**(Director)**

**03.02.2021.**  
**New Delhi.**